

HEI ID: 103-Exempted-1-0298HEI-1-0740  
Name of HEI: Vivekananda Global University, Jaipur  
Type of HEI: Category -2

# Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE  
(CIQA)

PROGRAMMES UNDER

ONLINE MODE

<2024-2025>

For Vivekananda Global University



Centre for Quality and Online Education-VCOE

Arvind Kumar Singh

Director

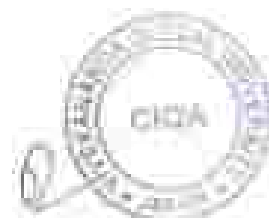


Contents

Contents

Part – I: General Information	3
Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Practising	10
Part – III: Human Resources and Infrastructural Requirements	21
Part – IV: Examinations	37
Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)	48
Part – VI: Programme Delivery through Learning Platforms	50
Part – VII: Self-Regulation through disclosures, declarations and reports	52
Part – VIII: Admission and Fees	94
Part – IX: Grievance Redressal Mechanism	58
Part – X: Innovative and Best Practices	66
DECLARATION	68

For Witnessing and Approval  
 For Director of Quality Assurance  
 Arun Kumar Singh  
 Director



**Part - I: General Information**

**I.1. Date of notification of the Centre (attach a copy of the notification):** 28.09.2022 (Annexure I.1)

**I.2. Details of Director, CIQA**

- Name: Dr. Deveshwar Kumar Dada
- Qualification: Ph.D. in Electrical Engineering
- Appointment Letter and Joining Report: Upload (PDF) as an Annexure I.2

**I.3. Details of CIQA Committee -Annexure I.3.pdf**

**a. Composition as per Regulation:**

S. No.	Designation	Nominations	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	President of the University	Chairperson	Prof. (J&N.O) Mubor	Economics	11-09-2024
b.	Three Senior Teachers of HEI	Member 1	Prof. Baldev Singh, Ph.D.	Computer Science	28-06-2023
		Member 2	Dr. Manu Bhargava, Ph.D.	Management Studies	28-06-2023
		Member 3	Dr. Gireesh Choudhary, Ph.D.	English	28-06-2023
c.	Head of three Departments or School of Studies from which programmes is being offered in ODL and Online mode	Member 4	Dr. Vikas Sharma, Ph.D.	Management Studies	28-06-2023
		Member 5	Dr. Suresh Kumar Yadav, Ph.D.	Computer Science Applications	14-10-2022
		Member 6	Dr. Kamal Kant Anandhi, Ph.D.	Science	28-06-2023
d.	Two External Experts OODL and/or Online Education	Member 7	Prof. Mahendra Kumar Choudhary, Ph.D.	Chemistry, Former Director V.M.H. KCTA	28-06-2023

For Director, CIQA Category  


Centre for Distance and Online Education  
 Revised Annexure I.3-24  
  
 Director



		Member 8	Dr. K. K. Chavan, Ph.D.	Director, Parent-Regional Office-ADPC	28-09-2021
e.	Officials from departments of HEI • Administration • Finance	Member 9 Administration	Mr. Rajan Bhangra, MBA	Additional Registrar	18-10-2022
		Member 10 Finance	Dr. Anand Sharma, M.Com.	Accounts Officer	11-10-2022
c.	(Director, CICA)	Member Secretary	Dr. Divyashil Kumar Bhatia, Ph.D.	Electrical Engg	24-06-2023
g.	Additional Members from HEI	Member 11	Dr. Anshul Kumar Singh, Ph.D.	Director - CDEB	15-01-2024
	CICA office	Member 12	Dr. S.V.D. Nigamda, Ph.D.	Coordinator-CICA	11-06-2024
	coll. office	Member 13	Dr. H.S. Sarda	COE	12-01-2024

6. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)

Yes

14. Number of meetings held and its approval:

a. No. of meetings held every year: 3

b. Meeting details:

Meetings	Date: Month Year	No. of External Experts Present	Minutes	Approval of Minutes
Meeting 1	09/09/2024	2	Typed	Approved & Approved
Meeting 2	11/11/2024	2	Typed	
Meeting 3	18/04/2025	2	Typed	

For Yashwantrao Chavan University  
  
 Director

Office for External and Quality Education  
 Annual Change Report  
  
 Director





**1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:**

(a)

From <July-Aug, 2022>-academic session: **ONLINE LEARNING TO BE EXTRACTED FROM WEBPORTAL**

Sl. No.	Under-Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	B.A.	3	10	Open admission extended to all students registered with Council University	1000 per year	UG-2022/100/001	100	50	0	150
2.	B.A.	3	10		1000 per year		100	50	0	150
3.	B.A.	3	10		1000 per year		100	50	0	150

Note: Mention details separately for <Month, Year>-academic session, as applicable, as above.

(b)

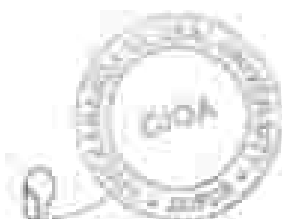
From <Jan-Feb, 2023>-academic session: **ONLINE LEARNING TO BE EXTRACTED FROM WEBPORTAL**

Sl. No.	Under-Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	B.A.	3	10	Open admission extended to all students registered with Council University	1000 per year	UG-2023/100/001 10/01/2023	100	50	0	150
2.	BBA	3	10		1000 per year		100	50	0	150
3.	BBA	3	10		1000 per year		100	50	0	150

Note: Mention details separately for <Month, Year>-academic session, as applicable, as above.

For Vishwakarma Global University  


Centre for Distance and Online Education (CDO)  
 Arvind Kumar Singh  
 Director







5	104, 1000	2	10	1. The holder's Degree Name, a management Education	10000 per month	10000 per month	10	10	10	10
---	-----------	---	----	---	-----------------------	-----------------------	----	----	----	----

Refer Annexure A & B for List of Enrolled students.

*(Handwritten mark)*

For Vice-Chancellor Global University  
*(Handwritten signature)*

Office for Director and OIA in Jajpur, JGU  
 Arjun Kumar Singh  
 Director



**Part - II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning**

**2.1 Action taken on the functions of CIQA :-**

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1	Quality assurance in the services provided to the learners	<p><b>Cross-Functional Teams for Quality Assurance</b>                      The Centre for Internal Quality Assurance (CIQA) at Vivananda Global University is dedicated to maintaining high service standards within the COOE Department and providing the best learning experience. To achieve these objectives, the following cross-functional teams work collaboratively and proactively:</p> <p><b>24*7 Learner Support:</b> A committed support team available round the clock through email and social media platforms.</p> <p><b>Admission and Counseling Committee:</b> Facilitates a smooth admission process while ensuring accuracy and transparency in documentation.</p> <p><b>Geriatric Referral Committee:</b> Provides a prompt, fair, and systematic mechanism to address learner concerns and complaints.</p> <p><b>Content Review Cell:</b> Evaluates and validates learning materials to ensure accuracy, relevance, and quality.</p> <p><b>Exam Conduct Cell:</b> Oversees exam management, from administration to timely declaration of results.</p> <p><b>Academic Integrity Team:</b> Safeguards the fairness and</p>	<p>CI                      Inspection-01</p>

		<p>superiority of all academic processes.</p>	
<p>2. Self-evaluative and reflective exercises undertaken for continued quality improvement in all the systems and processes of the Higher Educational Institution.</p>		<p>The department has formulated clear policies and guidelines to strengthen the admission process, documentation, teaching-learning methodologies, content development, learner-trainer interaction, and learner support services. To foster continuous improvement in the teaching-learning ecosystem, the following measures are implemented:</p> <p><b>Curriculum Alignment:</b> All online programs are carefully reviewed to align with and uphold the standards of our conventional programs.</p> <p><b>Adherence to Academic Calendar:</b> Every program and academic activity is conducted strictly in accordance with the approved academic calendar for the session.</p> <p><b>Process Standardization:</b> A comprehensive process manual has been developed and rigorously followed to ensure the smooth functioning of both academic and administrative operations within the COOE department at VIT.</p> <p><b>Content Development and Delivery:</b> Self-learning materials are designed in strict compliance with UGC-PTEB Regulations 2020, and academic resources are delivered effectively through both the Learning Management System (LMS) and printed formats.</p>	<p><u>Appendix</u> <u>2.1.5.pdf</u></p>
<p>3. Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality.</p>		<p><b>Key Areas for Quality Assurance in Higher Education</b></p> <p>To maintain high-quality education, higher educational institutions should prioritize the following areas:</p> <p><b>Learner-Centric Curriculum:</b> Develop and implement outcome-based curricula that cater to the diverse needs of students.</p>	

		<p><b>Technology-Enhanced Learning:</b> Utilize technology to create engaging learning experiences and effectively monitor student performance.</p> <p><b>Comprehensive Student Support:</b> Provide a robust support system that guides students through their entire academic journey, from enrollment to graduation.</p>	
<p>4. Mechanism devised to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)</p>		<p><b>Ensuring Quality Parity Between OI and Conventional Programs</b> To uphold rigorous academic standards across Online Learning (OI) and conventional programs, the institution has adopted the following quality assurance measures:</p> <p><b>Curriculum Alignment:</b> The curricula of online programs are carefully structured to reflect the depth, content, and rigor of their conventional counterparts, thereby ensuring parity in learning outcomes.</p> <p><b>Rigorous Examination Process:</b> Examinations for online programs are developed and administered with the same level of scrutiny and oversight as conventional assessments, ensuring fairness and credibility.</p> <p><b>Quality Assurance in Question Papers:</b> A specialized committee is entrusted with the preparation and review of question papers to safeguard quality, objectivity, and consistency across both OI and conventional modes.</p> <p><b>Robust Evaluation System:</b> Answer scripts are evaluated exclusively by qualified faculty within the university premises, supplemented by AI-enabled tools to enhance accuracy and efficiency.</p> <p><b>Comprehensive Evaluation Review:</b> All evaluations undergo a second-level review by senior faculty members to</p>	

		<p>maintain academic integrity and uphold consistency in assessment standards.</p> <p><b>Meticulous Record Keeping:</b> The Controller of Examinations (COE) office maintains educational records of every stage of the examination process to facilitate transparency, monitoring, and accountability.</p>	
<p>3.</p>	<p><b>Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for Quality improvement.</b></p>	<p><b>Mechanisms for Stakeholder Interaction and Feedback</b> To foster effective communication and gather meaningful feedback from all stakeholders, the following mechanisms have been established:</p> <p><b>Learner Feedback on Teaching Quality:</b> Structured feedback forms are provided to learners after each live session. The program coordinators carefully analyze these responses and initiate corrective actions to further enhance teaching effectiveness.</p> <p><b>Regular Counseling and Contact Sessions:</b> Scheduled advising and contact sessions are organized periodically to address learner queries, provide guidance, and extend academic and emotional support.</p> <p><b>PCP Intervention:</b> Personal Contact Program (PCP) classes are conducted as dedicated study-sharing sessions, building trust, engagement, and mentorship between learners and faculty for academic support.</p> <p><b>Direct Communication:</b> Learners have access to various telephone and electronic communication channels with faculty members to resolve academic queries promptly.</p> <p><b>Mid-Semester Feedback and Parent Connect:</b> Mid-semester feedback systems are scheduled according to the academic calendar to address both academic and non-academic concerns of learners. Additionally, the Parent Connect</p>	<p>Annexure 2.1.3.11</p>

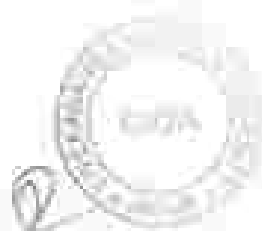


		Initiative provides guidance with insights into major programs and concerns, promoting transparency and collaboration.	
6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement.	CDQA, departments and Tech team is suggested to upgrade in LMS through integration of more learning tools. The Assessment of Learning concept needs to be formulated and implement as soon as possible.	
7.	Implementation of its recommendations through periodic IC- level.	CIQA issues that all compliances are met and action taken reports are maintained for continuous improvement in the processes.	
8.	Workshops, seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	Yes, Regular Activities and events are conducted by the department for an initiative - A six days Staff & Faculty orientation and training (TP- Faculty Induction Program) to create content as per UGC and regulatory- NIP 2020 etc.	Appendix 2.2.8
9.	Developed and utilized best practices in all areas relating to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution.	<b>Technology-Enabled Learning and Learner Support</b> The University has developed advanced digital infrastructure to strengthen teaching, learning, and learner support systems through the following initiatives:  <ul style="list-style-type: none"> <li><b>Digital Studios for A/V Lectures:</b> State-of-the-art digital studios have been established to create high-quality, video-based lecture content for learners, ensuring accessibility and engagement.</li> <li><b>Expert-Driven Content Feedback:</b> A structured feedback mechanism is in place to gather qualitative insights from Subject Matter Experts (SMEs) and industry professionals. This ensures the development of effective, relevant, well-structured, and engaging Self-Learning Materials (SLMs).</li> <li><b>LMS-Based Content Delivery and Assessment:</b> The Learning Management System (LMS) supports content delivery</li> </ul>	

		<p>inquiries with continuous self-assessment quizzes designed in accordance with Bloom's taxonomy. This approach adds rigor to learning assessment and promotes higher-order thinking among learners.</p> <p><b>Learner-Centric Pedagogy and Support:</b> A learner-oriented pedagogy is adopted, complemented by 24/7 support services and an efficient grievance-handling mechanism managed by the department to address learner needs promptly.</p>	
18	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	<p><b>Outcome-Based Education and Continuous Improvement</b> The University embraces an outcome-driven approach in program design and curriculum development, aligned with national standards and stakeholder needs. Key mechanisms include:</p> <p><b>Outcome-Oriented Curriculum:</b> All programs and curricula are designed with a focus on Outcome-Based Education (OBE), ensuring measurable learning achievements.</p> <p><b>Alignment with NEP 2020:</b> The syllabi are developed to conform with the guidelines of the National Education Policy (NEP) 2020, promoting holistic, flexible, and interdisciplinary learning.</p> <p><b>Stakeholder Feedback Mechanisms:</b> Feedback is systematically collected from learners, parents, and faculty members through surveys, focus groups, and telecommunication channels to capture diverse perspectives.</p> <p><b>Data-Driven Monitoring:</b> Comprehensive data related to admissions, retention, and learner progression is analyzed to evaluate institutional performance and identify areas of enhancement.</p> <p><b>Actionable Improvements:</b> Corrective and developmental measures are</p>	

		<p>implemented based on insights gained from data analysis, ensuring continuous academic and administrative refinement.</p> <p><b>Annual Reporting:</b> Annual reports comprehensively present the outcomes of data analysis, actions taken, and measurable improvements to support accountability and transparency.</p>	
<p>11.</p>	<p>Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme.</p>	<p><b>Development of Program Project Reports (PPRs)</b>                  The University strictly adheres to the guidelines notified in the UGC-OBE Regulations 2020 while developing Program Project Reports (PPRs). The process involves the following steps:</p> <p><b>Collaboration with Faculty (CDOE):</b>                  The Center for Distance and Open Education (CDOE) works in close coordination with the faculty of the concerned department to prepare the PPR in the prescribed institutional format. The draft PPR is then presented to the department's Board of Studies (BOS) for review, with additional inputs from external subject experts.</p> <p><b>Approval by BOS and Forwarding:</b>                  Once approved by the BOS, the PPR is escalated to the Board of Faculty for consideration and further scrutiny. Following this, it is submitted to the Center for Internal Quality Assurance (CIQA) for verification and necessary refinements.</p> <p><b>Final Review and Approval by Academic Council:</b>                  After CIQA's recommendations, the PPR (whether for an existing program or a newly proposed one) is presented before the Academic Council for final deliberation and approval, prior to program launch or launch.</p>	<p>Annexure-27.11</p>

*[Handwritten Signature]*



12-	Mechanism to ensure the proper implementation of Programme Project Reports	The Programme Project Report is approved by the appropriate statutory authorities of the University to ensure that each Programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the Programme.
13-	Attendance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate accountable reports.	The University's Quality Assurance (QA) bodies, including the Internal Quality Assurance Cell (IQAC) and the Centre for Internal Quality Assurance (CIQA), are responsible for documenting quality assurance activities. These records are subsequently submitted to the University's statutory authorities, as well as to external regulatory bodies and commissions as per their specific requirements.
14-	Inputs provided to the Higher Educational Institution for restructuring of programmes to make them relevant to the job market	Regular curriculum reviews and revisions are conducted based on input from industry, alumni, and academia to ensure alignment with contemporary industry demands and enhancement of graduate employability. The University incorporates guidelines and parameters stipulated by regulatory agencies such as the UGC, AICTE.
15-	Facilitated system-based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	<p><b>Learner-Centered Environment and Research Integration</b></p> <p>The University is committed to fostering a learner-centered environment and continuously improving academic and administrative systems through the following measures:</p> <p><b>Academic and Administrative Audit:</b> Comprehensive audits are conducted at the beginning and end of each semester. These audits help identify system-level gaps or challenges, enabling the timely implementation of corrective measures and ensuring smooth academic operations.</p> <p><b>Integration of Research in Teaching-Learning:</b> Incorporating research is a vital component of the teaching-learning process; the University has undertaken specific initiatives to</p>

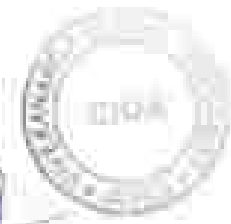
		<p>related research within its programs, including:</p> <p><b>Research Methodology Courses:</b> Incorporated as a core or elective course in most programs to build learners' foundational research skills.</p> <p><b>Courses on Research Tools and Techniques:</b> Offered across various programs to equip students with practical research competencies and analytical skills.</p> <p><b>Research-Based Learning:</b> Many programs require learners to engage in research-driven assignments, projects, fieldwork, internships, or practical training, thereby encouraging experiential and inquiry-based learning.</p>	
<p>16.</p>	<p>Steps taken as a model constituting self for seeking assessment and accreditation from a designated body (for accreditation such as NAAC etc.)</p>	<p><b>Key Responsibilities of the IQQA Department, VGIU-CDOE</b></p> <p>The Centre for Internal Quality Assurance (CIQA) of Virginia Global University's Centre for Distance and Online Education (CDOE) plays a crucial role in maintaining transparency, accountability, and continuous improvement through systematic data management and dissemination. Its key responsibilities include:</p> <p><b>Data Management:</b></p> <p>Maintain comprehensive learner records, including enrollment statistics, fee details, attendance, examination outcomes, and placement achievements. Collect and update detailed faculty profiles covering qualifications, certifications, specializations, awards, and recognitions.</p> <p>Monitor faculty and staff research contributions, including publications, funded research projects, grants acquired, Faculty Development Programs (FDPs) organized or attended, and participation in workshops or seminars.</p>	

*[Handwritten Signature]*

Chief Executive Officer

Virginia Global University

Date



*[Handwritten Signature]*

		<p><b>Performance Indicators:</b> Complex data on departmental exams, academic programs, research generation, expenditures, and placement initiatives. Consolidates information relating to national and international rankings, assessments, and accreditations earned by the University or its department members.</p> <p><b>Information Dissemination:</b> Ensures timely distribution of analysis and insights within the department and to relevant stakeholders for informed decision-making.</p> <p>In addition, the CQA Department at VGU- CUAE works in close consultation with the University's constituent teaching departments to ensure comprehensive, accurate, and integrated data collection and management across all disciplines.</p>	
17.	Measures adopted to ensure internationalization and institutionalization of quality. Enhancement practices through periodic examinations and audit.	<p><b>Global Benchmarking and Learner Support</b></p> <p>The University ensures that its academic programs and learner support systems are aligned with global standards of higher education through the following initiatives:</p> <p><b>Curriculum Benchmarking:</b> Curriculum design and development are benchmarked against leading national and international frameworks. This includes referencing globally recognized rankings such as QS World University Rankings, Times Higher Education (THE), as well as criteria from institutions accredited with AACSB, EQUIS, and AMBA. Higher, ensuring relevance, competitiveness, and quality.</p> <p><b>Support for International Learners:</b> A dedicated learner support unit has been</p>	



		about evolving academic policies and frameworks.  Link: <a href="https://www.nadp.nic.gov/NCE/Manual.html">https://www.nadp.nic.gov/NCE/Manual.html</a>	
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	The institution collaborates with other higher educational institutions to study their teaching-learning and administrative practices. These insights are used to identify and implement best and innovative practices within the institution's ecosystem. When creating or updating curriculum, developing new courses, degree, diploma or certification programs, benchmarking exercises are conducted with reputable national and international academic institutions. These institutions are selected based on their rankings in QS, Times, NIRF, and NAAC, providing a valuable comparison.	
20.	Relevant activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	CIQA Annual Report for the session 2022-23 is available on the university website.	
21.	(A) Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institutions about its activities in the end of each academic session.	Yes, available on the university website.	Please refer website: <a href="https://www.vgug.ac.in/">https://www.vgug.ac.in/</a> <a href="https://www.vgug.ac.in/annual-reports/">https://www.vgug.ac.in/annual-reports/</a> Report 2021-22 2020-21 2019-20 2018-19 2017-18
	(B) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution. (Annually to the Commission.)	Yes, available on the university website.	Please refer website: <a href="https://www.vgug.ac.in/">https://www.vgug.ac.in/</a> <a href="https://www.vgug.ac.in/annual-reports/">https://www.vgug.ac.in/annual-reports/</a> Annual 2021-22 2020-21 2019-20 2018-19 2017-18

22	<p>Oversee the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes.</p>	<p>The CQA department functions under the direction of the President and regular reviews are conducted to check the effectiveness of quality assurance systems and processes through reports and analysis. All the CQA committee members take part in CQA meetings organized by the CQA department and they oversee the reports and quality assurance process of the department.</p>	<p>Associate LC</p>
23	<p>Facilitated adoption of instructional design requirements in line with philosophy of the Outcome learning decided by the statutory bodies of the HEI for its different academic programmes.</p>	<p>University had a dedicated and highly-experienced team of instructional designing and while developing our learning content, ADDIE pedagogy of content development used by the ID team. While developing A/V content use of animation, multi-graphics are implemented in videos for learner engagement.</p>	
24	<p>Planned automation of learner support services of the Higher Educational Institution.</p>	<p>The University is steadily progressing towards complete automation of its processes. The admission and documentation systems are already fully automated, ensuring accuracy and efficiency. Additionally, our user-friendly Learning Management System provides seamless virtual access to learning resources, enabling students to engage with academic materials anytime, anywhere.</p>	
25	<p>Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its academic processes.</p>	<p>The university encourages and promotes experts from diverse fields to share their knowledge with students through industry expert sessions organized by institutions. External subject experts and organizations are also part of the CQA committee and academic committees to review the institution's academic processes related to validation.</p>	<p>Staff Associate III</p>
26	<p>Coordinated with third party auditing bodies for quality audit of programme(s).</p>	<p>Yes, the university collaborates with third party auditing bodies for quality audit of programmes.</p>	

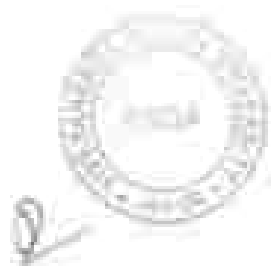
Vellore Institute of Technology  
 For Validation of Quality Assurance  
 Director

Centre for Quality and Online Education (CQO)

Director Arvind Kumar Singh



27.	Overview the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution.	Yes, for such a purpose, CIOA will connect to the other social agencies like ICM, research & ranking agency, Innovation and Incubator cell of University to keep the records of documents prepared by those social agencies and review their functions and help them in compliance.
28.	Promoted collaborations and initiatives for quality enhancement of Online mode of education and research therein.	The curriculum, learning pedagogy, and research of OI-align with contemporary international educational standards and industry needs. The institution collaborates and associates with internal and external communities to enhance resources. In conjunction discussions with business, faculty members encourage topics related to various industries, society, and the environment. Learners have ample opportunities to conduct in-depth research and provide thoughtful responses. Additionally, the department encourages learners to write research-based assignments on learners.
29.	Facilitated industry-education linkage for providing exposure to the learners and enhancing their employability.	The University has strong industry academic linkage and networks to provide effective exposure and employability to the learners in all areas and CIOA department closely works with T & P department of University for Placement assistance for their learners and they also work with external agencies to incorporate and provide employability oriented short term courses.



2.2 Compliance of Quality Monitoring Mechanism - As per Annexure-1 (Part V (D)) of UGC (OIE, Programmes and Online Programmes) Regulations, 2020

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
f.	<p><b>Governance, Leadership and Management</b></p> <p>a. <b>Organizational Structure and Governance</b></p> <p>    A. <b>Management</b></p> <p>    B. <b>Strategic Planning</b></p> <p>b. <b>Operational Plan, Goals and Policies</b></p>	<p><b>A. Organization Structure and Governance:</b></p> <p>The Centre for Distance and Online Education at UIM operates within the University's well-defined organizational structure. All essential positions are specified by the constitution, are duly staffed. The University employs an in-house developed e-Governance system for academic, administrative, budgeting, and financing activities. Established committees efficiently manage various functions, including planning and monitoring academics, human resources development, and management of finance pertaining to academic activities.</p> <p><b>Management:</b></p> <p>The leadership and management actively engage in evaluating and increasing the quality of the University's education. This proactive involvement ensures that accomplishments align with the institution's vision, mission, and goals. Consistent interaction, reviews, and feedback from stakeholders contribute to this alignment.</p> <p><b>Strategic Planning:</b></p> <p>A crucial aspect of the University's e-Governance framework is the</p>	<p>Annexure 2.2</p> <p>Operational</p>

		<p>annual formulation of strategic plans. These plans encompass both academic and administrative dimensions. Importantly, these strategic plans are meticulously tailored to align with the University's vision, mission, goals, and established quality benchmarks.</p> <p><b>Operational Plans, Goals, and Policies</b></p> <p>The Planning and e-Governance Division of the University plays a pivotal role in certifying the realism and feasibility of the annual goals and strategic plans developed by the University's various divisions. At the close of each year, the division conducts assessments to gauge the division's progress towards realizing their respective visions, missions, and goals.</p>	
(iv)	Attainment of Higher Educational Institution Objective	The University has developed clear and concise vision and mission statements that are fully aligned with its objectives of delivering programs both online and distance learning.	Website link: <a href="http://www.vgu.ac.in">http://www.vgu.ac.in</a>
3:	<p>Programme Development and Approval Process:</p> <p>a. Curriculum Planning, Design and Development</p> <p>b. Curriculum Implementation</p> <p>c. Academic Excellence</p> <p>d. Learning Resource</p> <p>e. Feedback System</p>	<p>CDDE, VGU has applied comprehensive procedures for Programme Development and approval where need assessment exercises were done through use of data collection instrument and learning programs were developed as per the requirement of all the stakeholders where all the required norms and guidelines were followed and necessary approvals has also been taken from concerned Authorities. Incorporated processes are outlined here. These encompass the entire of processes associated</p>	<p>Please Refer Annexure 2-1-14</p>

For Approval of  
 Registrar  
 Vishwakarma Global University  
 Director for Quality and Online Education  
 Arvind Kumar Singh  
 Director



		<p>with Online Learning (OL) Programs, encompassing Curriculum Planning, Design, and Development of academic content, Implementation, Feedback, and Review. These institutional processes are institutionally defined within the Programmatic Project Report, which also features specifications of the Scheme, Syllabi (in accordance with the Choice Based Credit System) to provide the academic flexibility, and Learning Resources/Media that will be utilized.</p> <p>To ensure a standard of quality, the development of Self Learning Material adheres to prescribed guidelines and all the academic content developed is crafted out as per Real-Quadrant Approach guidelines of Saigam. These measures are in place to maintain excellence before the material is considered for finalization and approval to upload on LMS.</p> <p>To ensure facilitator engagement and gather insights from stakeholders pertaining to academic and administrative activities as well as the availability of resources and facilities, an array of mechanisms have been established. Notably, these mechanisms include the utilization of an online feedback form accessible through the website and Learning Management System (LMS) and circulation in specific Social Media Groups managed by the course support team. The seamless integration of feedback channels fosters a dynamic and responsive academic environment.</p>	
4.	Programmatic Monitoring and Review	<p>To ensure the sustainability of its degree programs, CDOR at VGU adheres to the same curriculum as the University's traditional mode programs. The USA, WQS, and</p>	

For Signature:    
 Director, Quality Assurance and Academic Affairs   
 Vignanshree Global University   
   
 Date: 

		<p>Internal and external academic review committees are involved in the ongoing program monitoring and review process of the CDON Department.</p> <p>These committees gather relevant input and feedback from enrolled learners, faculty, industry experts, students of the traditional mode, and also non-program customers (POs, course customers (CO), and adult students) while incorporating key necessary program changes.</p>	
<p>1.</p>	<p><b>Infrastructure Resources</b></p>	<p>The CDON department of University has adequate and scalable physical facilities and IT infrastructure. It includes well-equipped recording studios, A/V Lab, Workstations for conducting Virtual Sessions &amp; Libraries, computer lab to ensure the quality delivery of CE programmes and provide the required support services to all stakeholders.</p>	<p>Safety Hygiene/Amisitic 2.2.2</p>
<p>2.</p>	<p><b>Learning Environment and Learning Support</b></p>	<p>CDON (VCL) has implemented an engaging and robust system of students which is based on user friendly and self-paced learning pathway where we have implemented a system through our LMS platform where a learner can access course materials, engage in discussions, and submit assignments. Collaborative tools such as virtual classrooms, discussion forums, and interactive multimedia are integrated to facilitate engaging and effective learning experiences. The environment is carefully curated to foster interaction, collaboration, and knowledge exchange among learners, instructors, and peers.</p> <p>A range of comprehensive learner support services is provided to ensure that learners receive the</p>	

		<p>evaluated they need throughout their entire learning journey. These services encompass academic support from Course Coordinator, Program Coordinator and lecturers, technical support from LMS Team, and services of administrative and other agents through dedicated learner support team which is available on call, emails, social media networks etc.</p>	
7.	Assessment and Evaluation	<p>The evaluation of a Learner is done keeping the view learning outcomes of the Programme in mind. For analysis of continuous assessment, provision of practice exercises and quizzes incorporated in LMS at the end of every Chapter. As per UGC-199 guidelines, CDRI department uses 70:30 assessment model for doing performance evaluation of learners where various tools eg. MCQs, free written participation, discussion forums and graded assignments are used for Internal Assessment and end term examinations comprises of MCQ's and Long questions to fulfil the learning outcomes expected from the course. The university has a proper assessment and moderation system for assessing the learning outcomes of Learners.</p>	Annexure 2.2.7
8.	Teaching Quality and Staff Development	<p>Teachers are the most valuable assets of educational institutions. At VGU, CQA is dedicated to enhance the skill sets of the faculty members through various relevant faculty development programs (FDPs), training, and development activities. Recently, CQA organized an FDP focused on improving academic development skills.</p>	Refer Annexure 2.1.8 and Annexure 2.2.8

2.3 Compliance of Process of Internal Quality Audit – As per Annexure-1 (Part V) (D) of UGC (QAI)

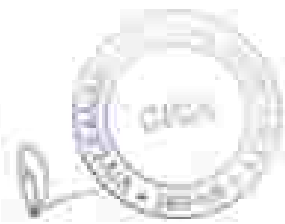
*[Handwritten signature]*



## Programmes and Online Programmes) Regulations, 2020 :

Sl.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant outcome of
1.	Academic Planning	The Academic Calendar is prepared and approved before the initiation of the session and is uploaded on the website for information and compliance. Appropriate academic planning procedures are implemented to ensure high-quality value-added learner experience in teaching, infrastructure, and technology support to ensure that the curriculum remains up to date and the institutional goals are achieved.	Annexure 2.1
2.	Validation	A rigorous validation process is in place to ensure that programs adhere to academic standards and offer learners optimal learning opportunities. External subject matter experts and industry professionals are actively involved in all curricular activities.	
3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Examination Center b. External Auditor or other External Agency report c. Systematic Consideration of Performance Data at Programmatic, Faculty and Higher Educational Institution levels d. Reporting and Analytics by the Higher Educational	The University's CQA ensures the quality of CDD programs through the following means: <ul style="list-style-type: none"> <li>• Adherence to UGC-HEI regulations for ethical and academic examination practices.</li> <li>• Utilization of the secure and user-friendly VIT-Vellore's virtual AI exam portal.</li> <li>• Systematic maintenance of detailed examination observations/reports.</li> <li>• Tracking and analysis of learner participation in live sessions and discussion forums.</li> <li>• Conducting external audits by academic agencies after the completion of each term.</li> <li>• Periodic review of academic deficiencies by the CQA department.</li> <li>• Generation of system reports related to LMS usage, website activity, and</li> </ul>	Official Website cover all the information <a href="https://online.vit.ac.in/">https://online.vit.ac.in/</a>

	<p>Methodology</p> <p>c. Periodic Review</p>	<p>evaluation results</p> <ul style="list-style-type: none"><li>Collection and analysis of feedback from learners, parents, and teachers.</li></ul> <p>Based on this data, the CQA implements necessary reviews and decisions to continuously improve the quality of CQAR programs.</p>	
--	--	---	--



**Part – III: Human Resources and Infrastructural Requirements**

**3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) -**

**Regular, full time, at least Associate Professor**

Or

**Name and details of Head for each school (for Open University) - Full time (dedicated, not below the rank of an Associate Professor**

- 1. Dr Arvind Kumar Singh, (Full time dedicated), Director - CDEO, Ph.D ( Management), Salary: 67000/29000-DIA, HRA and other allowances per annum ( Effective from 22.08.2023)

**Refer Attachment 3.1.DA, 3.1.DM for appointment letter and joining report.**

**3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, at least Associate Professor (To be changed)**

Or

**Name and details of Deputy Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Associate Professor**

**Not Available**

**3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor**

Or

**Name and details of Assistant Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Assistant Professor**

**Not Appointed**

Chokkikulandhi College University  
*[Signature]*

Director of Distance and Online Education  
Arvind Kumar Singh  
*[Signature]*



**3.4 Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODI, Programmes and Online Programmes) Regulation, 2020**

HEI shall mention compliance status against the requirements in terms of Staffing norms as mentioned in the Annexure-IV of the Regulation. In addition, the details should also be provided in the following format:

UGC/SCRT follows the staffing norms / process of teaching and non-teaching staff as per the regulation of UGC (ODI, Programmes and Online Programmes) Regulation-2020. The compliance details of the programme coordinator, course coordinator, course master, administrative staff, technical staff are mentioned below.

**1. Programme name: refer Annexure 3.4 OI.pdf**

**a. Programme Coordinator**

Sl. No.	Names with Designation	Qualification	Experiences	Type (Regular/Contract) with gross salary/ month	Date of joining programme
1.	Dr. MURU BHARGAVA	Ph.D	25	Regular 37400-47000- ASP	13-05-2023
2.	Ms. PRIYA MATHUR	MCA	10	Regular 15600-31100- ASP	01-09-2023
3.	Dr. Anil Kumar	Ph.D	15	Regular 37400-47000- ASP	08-07-2023
4.	Dr. Mohit Kumar Sharma	Ph.D	14	Regular 37400-47000- ASP	26-06-2023
5.	Dr. LOKESH KUMAR YADAV	Ph.D	11	Regular 19600-39100- ASP	21-07-2023
6.	Dr. DEEPA SARANI	Ph.D	21	Regular 37400-47000- ASP	19-06-2023
7.	Dr. GARDIA CHAUDHARY	Ph.D	12	Regular 37400-47000- ASP	20-09-2023

**a. Course Coordinator**

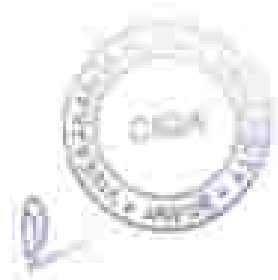
Sr. No.	Qual. Name	Name with Designation	Qualification	Experience	Type (Regular/ Contracty with gross salary/ month)	Date of joining programme
1	MBA	DR POONAM TOMAR YADAV	Ph.D. Postwip. MBA	10	Regular (5000-20100) +AGP	06-11-2023
2	MBA	MS. SNEHAL KAPOOR	MBA	2	Regular (15000-25100) +AGP	01-09-2023
3	BBA	MRS SIMRAN BHALLA	MBA	1.8	Regular (15000-20100) +AGP	01-06-24
4	MCA	DR. VIKASH KUMAR KHARBAS	M.Tech	10	Regular (5000-20100) +AGP	20-06-2023
5	MCA	MR. SURENDRA SINGH DUA	M.Tech	15	Regular (5000-20100) +AGP	24-10-2023
6	MCA	MR. MOHIT K. JAIN	M.Tech	1	Regular (5000-20100) +AGP	02-01-2023
7	BCA	MS. SAVITA PRADHA	M.Tech	6	Regular (5000-20100) +AGP	13-01-2023
8	BCA	MS. VANDANA NIGDE	M.Tech	4	Regular (5000-20100) +AGP	29-02-2023
9	M.Sc.-Mathematics	DR. MEKHEM AGNITHOTRI	PhD	20	Regular (7100-67000) +AGP	20-07-2023
10	M.Sc.-Mathematics	MR. ARIEEN GHAURI	M.Tech	4	Regular (5000-20100) +AGP	26-03-2023
11	BA	DR. PRIYA MOH	Ph.D.	5	Regular (5000-20100) +AGP	24-07-2023
12	BA	DR. NEHA DAYANA	Ph.D.	14	Regular (7100-67000) +AGP	09-11-2023
13	MA-ENG	DR. DEEKSHA PANTH	Ph.D.	12	Regular (7100-67000) +AGP	21-11-2023
14	MA-ENG	DR. NIDHI SARKAR	Ph.D.	14	Regular (7100-67000) +AGP	24-07-2023



Technical Systems (A/B/C/D/E/F/G/H/I/J/K/L/M/N/O/P/Q/R/S/T/U/V/W/X/Y/Z)	0	0
---	---	---

For the Registrar  
Chikabanda Global University  
Nepal

Director of Studies and Quality Assurance  
Applied Science Group  
Date



ii. For Delivery of Online Programmes:

Post	Required	Available
Technical Manager (LMS and Data Management)	1	1
Technical Assistant (LMS and Data Management)	2	1

iii. For Admission and Examination for Online mode:

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1	2
Technical Assistant (Admission, Examination and Result)	2	1 for Admission and 1 for Examination

(Attach duly attested photocopy of appointment letter with salary details)  
Attached as an

Dr. Manoj Kumar  
 Director, Vinodkanta Global University  
 Jaipur  
 Approved by  
 Director



**Part – IV: Examinations**

**4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:**


Sl. No.	Provisions in Regulation	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examinations shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced.	Yes	
2.	For ensuring transparency and credibility, the full-time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission recognized Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc.	Yes	
3.	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment as designed test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examinations through technology mediated proctoring.	Yes	
4.	The examination centre must be centrally located in the city with good connectivity from railway station or bus stand for the convenience of the students.	No	CGDE, VGU conducts the examination through remote proctoring mode on Edmodo platform from

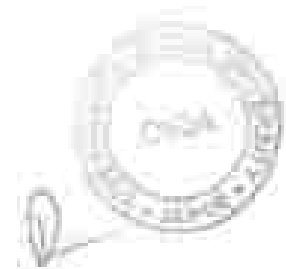
7.	The number of examination centres in a city or state must be proportionate to the student enrolment from the region	No	HEI campus- CTDOE-VGU conducting the examination through remote proctoring mode on the Ekhasya platform from HEI campus
8.	Building and grounds of the examination centre must be clean and in good condition	No	CTDOE-VGU conducting the examination through remote proctoring mode on Ekhasya platform from HEI campus
9.	The examination centre must have an examination hall with adequate seating capacity and basic amenities.	No	CTDOE-VGU conducting the examination through remote proctoring mode on Ekhasya platform from HEI campus
10.	The exit routes must be in working order, markers well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions.	No	HEI campus- CTDOE-VGU conducting the examination through remote proctoring mode on Ekhasya platform from HEI campus
11.	The Examination Centre shall have adequate and comfortable seating capacity and amenities, including adequate lighting, ventilation, and clean drinking water facilities	No	CTDOE-VGU conducting the examination through remote proctoring mode on Ekhasya platform from HEI campus
12.	Safety and security of the examination centre must be ensured	No	CTDOE-VGU conducting the examination through remote proctoring mode on Ekhasya platform from HEI campus

11.	Restrooms must be located in the same building as the examination center, and resources must be clean, supplied with necessary items, and in working order.	No	CDOE/VGU conducting the examination through remote proctoring mode on Ekampus platform from IIT campus.
12.	Provision of drinking water must be made for learners.	No	CDOE/VGU conducting the examination through remote proctoring mode on Ekampus platform from IIT campus.
13.	Adequate parking must be available near the examination center.	No	CDOE/VGU conducting the examination through remote proctoring mode on Ekampus platform from IIT campus.
14.	Facilities for Persons with Disabilities should be available.	No	CDOE/VGU conducting the examination through remote proctoring mode on Ekampus platform from IIT campus.

4.2 Compliance of facilities required for the conduct of Online examination for online programmes

S.No	Provisions in Regulations	Whether being complied Yes/No If yes, please provide details and upload relevant documents	If No, Reason thereof
1	Requirements at Test Centres (as mentioned in provision II (B)(C)(i) of Annexure II)	No	VIT-ILM conducting the examination through remote proctoring mode on Ekamya platform from HEI campus
2	Requirement of proctors (as mentioned in provision II (B)(C)(ii) of Annexure II)	Yes	VIT-ILM conducting the examination through remote proctoring mode on Ekamya platform from HEI campus
3	Security arrangements in the testing centre (as mentioned in provision II (B)(C)(iii) of Annexure II)	No	VIT-ILM conducting the examination through remote proctoring mode on Ekamya platform from HEI campus
4	Remote Proctoring (as mentioned in provision II (B)(C)(iv) of Annexure II)	Yes	Please Refer Annexure 4.2.4


  
 Anand Kumar Singh  
 Director, Quality Assurance  
 Vellore Institute of Technology



**4.3 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODI, Programmes and Online Programmes) Regulations, 2019**

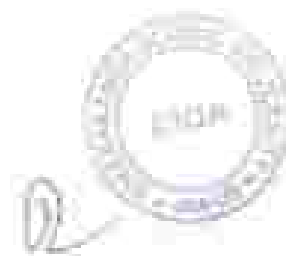
S.No.	Provisions in Regulations	Whether complied Yes/No. If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examination.	Yes.	
2.	A Higher Educational Institution offering Online programmes shall have a mechanism well in place for evaluation of learners provided through Online mode and their certification.	Yes, an appropriate evaluation mechanism is defined for both CIA and end-term examination. Evaluation mechanism is attached. Please refer Annexure 4.3.2	
3.	<p>The evaluation shall include two types of assessments comprising of formative assessment and summative assessment in the form of end semester examination or term end examination. Provided that no assessment or year-end examination shall be held unless:</p> <p>(i) The Higher Educational Institution is satisfied that at least 75 per cent of the programme of study stipulated for the semester or year has been actually completed.</p> <p>(ii) For Online mode the learner has minimum participation of 75 percent in all the activities of Online programme prior to end semester examination or term end examination.</p>	<p>Yes, a minimum participation of 75% is followed by engaging the students to live lectures, recorded lectures, quizzes and discussion forums.</p> <p>Please refer Annexure 4.3.3</p> <p>UPOB No. UGC/2019 Post-1-3-20</p>	



Registrar

Anil Kumar Singh



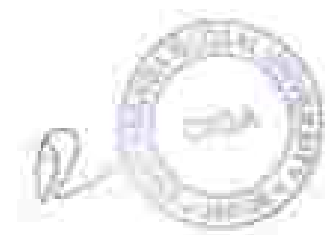


4.	The curricular aspects, assessment efforts and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adapting some standards as being followed in conventional mode/OOL mode by the said mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes, curricular aspects, assessment efforts and credit framework are fully mapped with conventional mode and as per guidelines mentioned in UEB-UOC regulation-2020	
5.	The weightage for different components of assessment in Online mode shall be as either: (i) continuous or formative assessment/In-semester: Maximum 30 per cent. (ii) summative assessment (end semester examination) in term end examinations: Minimum 70 per cent.	No Please Refer to the Exam Policy Annexure 4.3.9	
6.	The Higher Educational Institutions shall only use assessed mode to be used for formative and summative assessments	Yes, Please Refer to the Format of Exam Policy Annexure 4.3.6	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	No	Shown separately in the Tabulation Report (TR)

8.	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall as frame the question papers so as to ensure that no part of the syllabus is left out of study by a learner.	Yes Please Refer Examine of Exam Body  Please refer Annexure 4.32	
9.	The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes  Annexure 4.33	
10.	(a) The Examination Centre shall have proper monitoring mechanism for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes	Though CDDE-VGU conducting the examination through remote proctoring mode on Ekavya platform from HED campus.
	(b) Availability of biometric system	Yes	CDDE-VGU conducting the examination through remote proctoring mode on Ekavya platform from HED campus
	(c) The attendance of examinees shall be substantiated through biometric system or get Aadhar details or other Government identities of Indian learners and Passport for International learners.	Yes	CDDE-VGU conducting the examination through remote proctoring mode on Ekavya platform from HED campus
	(d) In case of un-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by post/date in charge of examination centre to the Higher Educational Institution.	Not Applicable	
11.	The Higher Educational Institution shall retain all such Closed-Circuit Television recordings in archives for a minimum period of five years.	Yes	
12.	(a) There shall be an observer for each of the Examination Centre specified by the Higher Educational Institution; and	Yes Please refer 4.32a	

For Yashwantrao Chavan University  


Controller of Examinations and Online Examination  
 Anand Kumar Singh  

	(b) It shall be mandatory to have copy of report submitted to the Higher Educational Institution	Yes Please refer 3.3	
13.	An Higher Educational Institution offering programmes through Online mode shall conduct examinations using online technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examinations as may be laid down by the Commission	Yes Please refer point no.7 in the attached Annexure  Please refer Annexure 3.12	
14.	An restriction of territorial jurisdiction is not applicable for Online learning and Higher Educational Institutions which are recognised to send international learners shall endeavour to conduct proctored examinations for such learners	Yes	
15.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Online mode shall be assigned a unique identification number and shall have I. Photograph II. Address number or other government recognised identifier or Passport number, as applicable, III. Other relevant details of the learner along with the programme name	Yes Please refer Annexure 3.3,15	
	(b) Each award shall also be uploaded in the National Academic Depository	Yes	
16.	It shall be mandatory for Higher Educational Institutions to mention the following on the backside of each of the degree/certificate and mark sheets issued by the Higher Educational Institution to the learners (i) each semester certificate, and at the end of the programme (ii) Mode of delivery; (iii) Date of admission; (iv) Date of completion; (v) Name and address of all Examination Centres	Yes Please refer Annexure 3.3,15	

*[Handwritten signature]*  
 Director

*[Handwritten signature]*



## 4.4 Result and Student Progression For UG, PG and PGP programmes

Exam Session - July 2024						
Semester beginning in	Programme	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of Students passed	% of Students passed in first class
Jan-24	BBA I YEAR I SEMESTER SEMESTER 1	60	60	47	65.00	75
Jan-24	BBA I YEAR I SEMESTER SEMESTER 2	30	30	18	50.00	75
Jan-24	BBA I YEAR II SEMESTER SEMESTER 1	74	74	52	70.27	75
Jan-24	BBA I YEAR II SEMESTER SEMESTER 2	15	15	11	68.75	80
Jan-24	BBA II YEAR I SEMESTER SEMESTER 1	91	91	74	61.32	78
Jan-24	BBA II YEAR II SEMESTER SEMESTER 1	258	258	190	73.64	75
Jan-24	BBA II YEAR III SEMESTER SEMESTER 1	74	74	61	62.43	75
Jan-24	BBA I YEAR I SEMESTER SEMESTER 1	8	8	7	67.50	76
Jan-24	MCA I YEAR SEMESTER I SEMESTER 1	47	47	46	97.87	79
Jan-24	MCA I YEAR SEMESTER II SEMESTER 2	43	43	34	79.07	78
Jan-24	MBA I YEAR I SEMESTER SEMESTER 1	125	124	109	67.90	79
Jan-24	MBA I YEAR II SEMESTER SEMESTER 1	180	180	121	67.22	75
Jan-24	MBA II YEAR III SEMESTER SEMESTER 1	42	42	25	54.76	75
Jan-24	MSC I YEAR I SEMESTER SEMESTER 1	21	21	21	100.00	75
Jan-24	MSC I YEAR II SEMESTER SEMESTER 1	12	12	9	75.00	75
Exam Session - Jan/Feb 2025						
Semester beginning in	Programme	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of Students passed	% of Students passed in first class

Jul-24	BA I YEAR I SEMESTER SEMESTER 1	527	527	389	73.44	77
Jul-24	BBA I YEAR I SEMESTER SEMESTER 1	194	194	144	75.48	75
Jul-24	BCA I YEAR I SEMESTER SEMESTER 1	488	488	321	65.73	80
Jul-24	MA I YEAR I SEMESTER SEMESTER 1	35	35	26	74.29	77
Jul-24	MBA I YEAR I SEMESTER SEMESTER 1	619	619	539	88.51	78
Jul-24	MCA I YEAR I SEMESTER SEMESTER 1	120	120	112	93.33	77
Jul-24	MSc I YEAR I SEMESTER SEMESTER 1	124	124	95	76.54	75
Jul-24	BA I YEAR II SEMESTER SEMESTER 2	55	55	44	80.79	75
Jul-24	BBA I YEAR II SEMESTER SEMESTER 2	22	22	13	59.09	78
Jul-24	BBA II YEAR III SEMESTER SEMESTER 3	61	61	39	63.97	79
Jul-24	BBA II YEAR IV SEMESTER SEMESTER 4	16	16	12	75.00	77
Jul-24	BCA I YEAR II SEMESTER SEMESTER 2	78	78	61	81.13	79
Jul-24	BCA II YEAR III SEMESTER SEMESTER 3	215	214	165	77.10	79
Jul-24	BCA II YEAR IV SEMESTER SEMESTER 4	65	64	44	71.88	78
Jul-24	MA I YEAR II SEMESTER SEMESTER 2	7	7	7	100.00	76
Jul-24	MASTERS OF COMPUTER APPLICATIONS I YEAR SEMESTER I SEMESTER 1	45	45	44	97.78	80
Jul-24	MASTERS OF COMPUTER APPLICATIONS II YEAR SEMESTER III SEMESTER 3	35	35	28	57.14	78
Jul-24	MBA I YEAR II SEMESTER SEMESTER 2	117	117	104	88.89	78
Jul-24	MBA II YEAR III SEMESTER SEMESTER 3	150	150	95	64.00	78
Jul-24	MBA II YEAR IV SEMESTER SEMESTER 4	43	41	32	73.17	78
Jul-24	MSc I YEAR II SEMESTER SEMESTER 2	20	20	14	70.00	76

2021-22	MSC II YEAR III SEMESTER SEMESTER 2	5	5	5	15.00	75
---------	--	---	---	---	-------	----

*[Handwritten mark]*

47

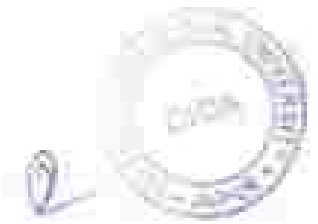
For Vishwanath Global University

*[Handwritten Signature]*  
Registrar

Centre for Commercial & Online Education (CCO)

Arvind Kumar Singh

Officer



**Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)**

**5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (OGE Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approved forms/Forms/Instruments shall also be mentioned.*

**All the programme project reports are prepared as per the guideline prescribed by the UGC and approved by the Academic council.**

Programme Project Report for BBA (UG)

Annexure 5.1.1\_PPR (BBA) CGU.pdf

Programme Project Report for BCA (UG)

Annexure 5.1.2\_PPR (BCA) CGU.pdf

Programme Project Report for MBA (PG)

Annexure 5.1.3\_PPR (MBA) CGU.pdf

Programme Project Report for BA (UG)

CH-PPR (BA) (Compassionate of 3 Semesters) docx

Programme Project Report for M.Sc (Online) (UG)

CH-PPR (M.Sc) (International) docx

Programme Project Report for MA (UG) (UG)

CH-PPR (MA) (International) docx

Programme Project Report for M.A. (PG)

CH-PPR (MA) (India) docx

Programme Project Report for MIMC (UG)

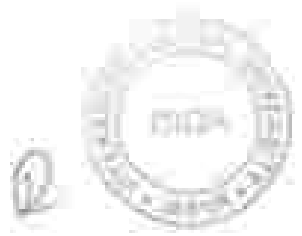
PPR (MIMC) .pdf

**5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material in Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (OGE Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media, Audio-Video, E-content, Online Material, Computer-based material and Curriculum and Pedagogy as mentioned in the Annexure-VI of the Regulations for OGE programmes.*

CDOL-VGU adheres to the four-quadrant approach to academic delivery prescribed by the UGC. These quadrants are designed to foster cognitive, ethical, psychomotor, and affective developmental. E-materials and live sessions are scheduled credit-wise. For a four-credit course in MDA or MBA, students receive twelve hours of live lectures and recorded lectures on the LMS. The recorded versions of live lectures are also available on the LMS for self-paced learning. Open-source materials, frequently asked questions, and various micro-lessons are addressed through virtual tutorials and class-based

For Vivekananda Global University  
 Digitally signed by  Anand Kumar Singh  
 DN: cn=Anand Kumar Singh, o=Vivekananda Global University, ou=Vivekananda Global University, email=anandkumar@vivekanandaglobal.edu





## Part – VI: Programme Delivery through Learning Platform

### 6.1 Details of Learning Platform

Please provide links and details of the Learning Platform used by HEI

- In case of SWAYAM Learning Platform, In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study with respective State, duly approved by the statutory bodies of the Higher Educational Institutions empowered to decide on academic matters, for –  
Learner Authentication, Course Registration, Payment Gateway and Learning Management System

Not Applicable

- In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any practices arrangement with a private service provider and HEI has the ownership of a floating Online programmes including all the required components of Online education and compliance to all the provisions of the regulation

The University uses to use Non-SWAYAM Learning Platform (VSN-SVT)-LMS for the purpose of offering online programs. The platform is developed on the open source software, including Moodle 4.2 and contains various functionalities done specifically for the University's requirements and to meet the requirements of the UGC, Statute, initiative and activities, including the following, have been carried to maintain the quality of the services provided to the learners:

- CDDE/COU e-Council panel for OL mode students was further strengthened with in-house built Discussion Forum. Personalised and his mentorship system was implemented for OL mode students.
- OL mode students were provided with the provision to draw their Exams thru Smart Online
- Master Classes and Guest Lectures from industry experts were provided to the learners.

### 6.2 Compliance status in respect of the Programme delivery

HEI shall mention mechanisms followed to ensure the learner's participation, as laid for this university through as per provision 13 (C) 15 of the Regulations, 2020. Further details of the same followed by HEI for delivery of courses in Online mode in floating Learning scheme (as per table 3, Annexure – 2D)

CDDE-SVT follows the five quadrant approach of academic delivery prescribed by UGC. These quadrants have been designed in a way to facilitate cognitive, ethical, psychomotor and affective development. The e-materials and the live lectures are scheduled credit wise. So for a four credit course at all the online programmes for students are receiving 12 hours of live lecture and recorded lecture in the LMS. The recorded versions of the live lectures are also provided in the LMS for them to access and learn at their own pace. Open source materials, frequently asked questions, various assignments are also created through virtual batches and case based pedagogy. Discussion

forum platform is active and aim to enhance student's engagement on the LMS.

6.3 Whether e-learning material of any course in a particular programme was sourced through OER/ Massive Open Online Courses: **Yes**

a. Provide details as under: **No**

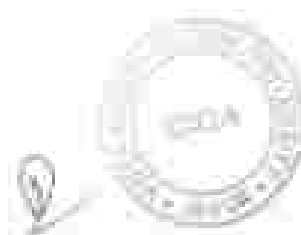
S. No.	Programme Name	Course offered through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Location of the Course	No. of Credits assigned for the Course	Percentage of total courses in a particular programme or a semester

b. Upload approval of similar authorities of the Higher Educational Institutions:

Upload: Not Applicable

For Director:    
 Director

Checked by:    
 Controller



**Part – VII: Self Regulation through disclosures, declarations and reports****7.1 Compliance status of Regulation 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 - Self-regulation through disclosures, declarations and reports.**

S.No.	Provision	Complied Yes/No with explicit link address	If no, Reasons thereof
1.	Joint declaration by authorized signatories - Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the disclosures from Sr No. '2' to '17' have been uploaded on the HEI website?	Yes. Available on the university website.	
<b>Uploading of the following on HEI website (Mention link)</b>			
2.	The publishing Act and Statutes there under of the Membership of Association, as the case may be or both of the Higher Educational Institution, empowering it to offer programmes in Online mode.	Yes, link - <a href="https://www.vishwanathglobal.edu.in/">https://www.vishwanathglobal.edu.in/</a>	Annexure 7.1.2
3.	Copies of the letters of recognition from Councils and other relevant statutory or regulatory authorities	Yes. MGC Link - <a href="https://www.vishwanathglobal.edu.in/">https://www.vishwanathglobal.edu.in/</a> Link - <a href="https://www.vishwanathglobal.edu.in/online-programmes/">https://www.vishwanathglobal.edu.in/online-programmes/</a> - <a href="https://www.vishwanathglobal.edu.in/online-programmes/">https://www.vishwanathglobal.edu.in/online-programmes/</a> - <a href="https://www.vishwanathglobal.edu.in/online-programmes/">https://www.vishwanathglobal.edu.in/online-programmes/</a>	Refer Annexure 7.1.3
4.	Programme details including brochures or programme guides bear the information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure.	Yes. Link to website <a href="https://www.vishwanathglobal.edu.in/">https://www.vishwanathglobal.edu.in/</a> Individual Program Links for <a href="https://www.vishwanathglobal.edu.in/online-programmes/">https://www.vishwanathglobal.edu.in/online-programmes/</a>	MGC LINK





<p>3</p>	<p>Programs-wise: Information (on syllabus, suggested readings, contact points for counselling/mentoring, programme critique with credit points, programme-wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule:</p>	<p>Programme details are on the website:                  Individual Program Link: <a href="#">link</a>                  Online Learning                  BA  <a href="#">Link</a>                  BBA  <a href="#">Link</a>                  BCA  <a href="#">Link</a>                  MA  <a href="#">Link</a>                  MCA  <a href="#">Link</a>                  M. Sc (Maths)  <a href="#">Link</a>                  MA JMC  <a href="#">Link</a></p>	
----------	--	--	--

<p>6.</p>	<p>Important schedules or documents for admissions, registration/re-registration, assignments and Softskill, projects, examinations, exam declarations etc.</p>	<p>Yes. Link for admission process, Link for exam schedule, and Link for Results all available on website: <a href="http://www.vignanshiva.com">http://www.vignanshiva.com</a> <a href="http://www.vignanshiva.com/Admission">http://www.vignanshiva.com/Admission</a> <a href="http://www.vignanshiva.com/Results">http://www.vignanshiva.com/Results</a></p>	
<p>7.</p>	<p>Detailed strategy plan related to Online programme delivery, if any. Including learning materials offered through Online and Lerner assessment system and quality assurance practices of Online learning programmes.</p>	<p>CTOOL, VED focus on holistic online program delivery for their all programs. This includes well-structured learning materials accessible through an intuitive online learning platform (LMS)-CMS. The learner assessment system employs diverse methods to gauge understanding, such as quizzes, assignments, and peer assessments through discussion forums. Quality assurance is upheld through regular content updates, interactive discussions, and real-time feedback mechanisms. Faculty-student engagement is promoted via live sessions and discussion boards. Content monitoring and feedback loop from all the</p>	

*(Signature)*  
 Vignanshiva Global University  
 Jaipur

Chief Executive Officer  
 Vignanshiva Global University  
 Jaipur

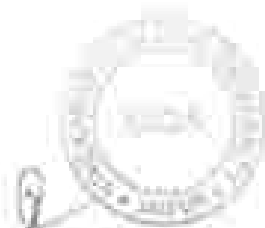


		<p>institutions, ensure program refinement. Collaborate with industry experts, ensure real-world relevance. Create the strategy priorities, interactive learning, frequent assessments, and continuous improvement for an enriching online education experience.</p>	
8.	<p>The faculty mechanism for design, development, delivery and continuous evaluation of courses/programmes which shall form an integral part of the overall work design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any.</p>	<p>Yes                  Link for feedback:  <a href="https://www.trikalnanda.edu.in/FeedbackForm">https://www.trikalnanda.edu.in/FeedbackForm</a>  <a href="mailto:admission@trikalnanda.edu.in">admission@trikalnanda.edu.in</a>  <a href="mailto:exam@trikalnanda.edu.in">exam@trikalnanda.edu.in</a>  <a href="mailto:hr@trikalnanda.edu.in">hr@trikalnanda.edu.in</a>  <a href="mailto:library@trikalnanda.edu.in">library@trikalnanda.edu.in</a>  <a href="mailto:placement@trikalnanda.edu.in">placement@trikalnanda.edu.in</a>  <a href="mailto:transport@trikalnanda.edu.in">transport@trikalnanda.edu.in</a>  <a href="mailto:trikalnanda.edu.in">trikalnanda.edu.in</a></p>	
9.	<p>Information regarding all the programs are recognized by the Commission.</p>	<p>Approval of VGC for all programmes are available on the website.                  Link - <a href="https://www.trikalnanda.edu.in/OnlinePrograms">https://www.trikalnanda.edu.in/OnlinePrograms</a>  <a href="https://www.trikalnanda.edu.in/OnlineVGC">https://www.trikalnanda.edu.in/OnlineVGC</a>  <a href="https://www.trikalnanda.edu.in/OnlineDegrees">https://www.trikalnanda.edu.in/OnlineDegrees</a></p>	<p>Refer Annexure 1.13</p>

10.	<p>Date of year-wise and programme-wise learner assessment results in respect of diploma and/or post graduate diploma awarded</p>	<p>Not Applicable</p>	<p>The first batch of CDE (VGC) started in January 2023 and all learners will become eligible upon completing the program.</p>
-----	---	-----------------------	--

For Director  
  
 Director

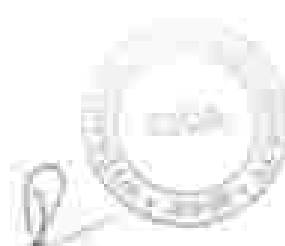
Office for Distance and Online Education (O&O)  
 Praveen Kumar Singh  
 Head



<p>(11)</p>	<p>Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes.</p>	<p>e-Learning material was created by:- In-house faculty of University and institutions updating done by Course-coordinators in all regular mode. <a href="https://www.vishwanathglobal.edu/">www.vishwanathglobal.edu/</a> (Page)</p>	
<p>(12)</p>	<p>A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with faculty providing help/ support for Online Programmes.</p>	<p>Yes, FAQs are available on website. Link:- <a href="https://vishwanathglobal.com/">https://vishwanathglobal.com/</a> Programme specific interaction with learners implemented via an LMS (Learning Management System) application.</p>	
<p>(13)</p>	<p>List of the Examination Centres Along With the number of learners in each centre, for Online programmes.</p>	<p>Not Applicable</p>	<p>Exams were conducted through Virtual proctoring platform.</p>
<p>(14)</p>	<p>Details of proctored examination in case of and semester examination or term and examination of Online programmes.</p>	<p>Semester exam was conducted through an AI based virtual proctoring where dedicated proctors were assigned to discharge the proctoring duties. Notice from Registrar office available on link:- <a href="https://www.vishwanathglobal.edu/NOTICE-31-03-2024">https://www.vishwanathglobal.edu/NOTICE-31-03-2024</a></p>	<p>Refer Annexure: 7.1.4</p>

*[Signature]*  
Registrar

*[Signature]*  
Arvind Kumar Singh  
Director





**Part – VIII: Admission and Fees****8.1 Compliance status of 'Admission and Fees' – As per Regulation 14 of UGC (OGE, Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institutions, for any course whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall confer the enrolment invalid.	Yes, all enrolments have been completed with after approval
2.	<p>A Higher Educational Institution shall, for admission in respect of any programme in online mode, except payment towards admission fee and other fees and charges:</p> <p>(a) as they be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institution;</p> <p>(b) with a proper receipt in writing issued for such payment to the concerned learner admitted to such Higher Educational Institution;</p> <p>(c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.</p>	Yes
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kinds of payments or fee paid by the learners on the website of the Higher Educational Institution.	<p>Yes, all the fee details mentioned on the website.</p> <p>All information available on the given link:  <a href="http://www.vidyalaya.org/2019/01/14/14">http://www.vidyalaya.org/2019/01/14/14</a>  <a href="http://www.vidyalaya.org/2019/01/14/14">http://www.vidyalaya.org/2019/01/14/14</a>  <a href="http://www.vidyalaya.org/2019/01/14/14">http://www.vidyalaya.org/2019/01/14/14</a>  <a href="http://www.vidyalaya.org/2019/01/14/14">http://www.vidyalaya.org/2019/01/14/14</a></p> <p>Option 2:  <a href="http://www.vidyalaya.org/2019/01/14/14">http://www.vidyalaya.org/2019/01/14/14</a>  <a href="http://www.vidyalaya.org/2019/01/14/14">http://www.vidyalaya.org/2019/01/14/14</a></p> <p>For Link for Exam</p>



		<p>Information regarding the HEI/Institution/College/University.</p>
4	<p>The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived sections of society shall be in accordance with the provisions in orders issued by Central Government or State Government. Provided that a Higher Educational Institution shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving learners.</p>	<p>Yes</p>
5	<p>Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head/Chairman of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners.</p>	<p>Yes, all the admission activities are directly handled by HEI and final approval done by Dy. Registrar</p>
6	<p>Every Higher Educational Institution shall—</p> <ul style="list-style-type: none"> <li>(a) record Aadhar details or other Government Identi/Arcs of Indian learner and Passport for an International Learner;</li> <li>(b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;</li> <li>(c) exhibit such records in permissible order for public scrutiny; and</li> <li>(d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.</li> </ul>	<p>Yes, HEI will abide by rules and regulations by GGC.</p>
7	<p>Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at A, B, 'C' to 'N' below</p>	



<p>8. (a)</p>	<p>Details of the teaching faculty, including the educational qualifications and teaching experience of every member of the teaching faculty, and also indicating therein whether each member is employed on regular or contractual basis or any other.</p>	<p>Yes, all the faculty members are on a regular basis.  Please refer Form no. 1.4 add.</p>
<p>8. (b)</p>	<p>Pay and other emoluments payable for each category of teachers and other employees (same as 8(a)).</p>	<p>No.</p>
<p>8. (c)</p>	<p>Information is regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (by UGC, programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution.</p>	<p>Information is regard to physical, academic infrastructure and other facilities are available on the given link. <a href="http://www.vivekanandaglobaluniversity.edu.in">http://www.vivekanandaglobaluniversity.edu.in</a></p>
<p>8. (d)</p>	<p>Broad outline of the syllabus specified by the appropriate statutory body or by Higher educational institutions, as the case may be, for every programme of study.</p>	<p>Yes, please refer link <a href="http://www.vivekanandaglobaluniversity.edu.in/academic/academic-programmes/2019-2020">http://www.vivekanandaglobaluniversity.edu.in/academic/academic-programmes/2019-2020</a></p>
<p>8. (e)</p>	<p>Activity plan for including all the academic activities to be carried out by the higher educational institution during the academic session.</p>	<p>Yes, please refer <a href="http://www.vivekanandaglobaluniversity.edu.in/academic/academic-calendar/2019-2020">http://www.vivekanandaglobaluniversity.edu.in/academic/academic-calendar/2019-2020</a></p>
<p>9.</p>	<p>Higher Educational Institution shall publish information of its an "A" above in its website, and the attention of the prospective learners and the general public, shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order.</p>	<p>Yes, information specified in point are it is mentioned in the website.</p>






15.	<p>No Higher Educational Institution shall issue or publish:</p> <p>(a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognized by the appropriate statutory authority or by the Commission where it is not so recognized;</p> <p>(b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading.</p>	<p>HEI will not publish such information which misleads any learners and also not allowed to publish such information on behalf of HEI.</p>
-----	---	---

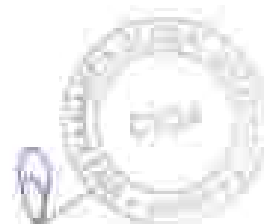
5.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No

Yes : The information is below.

Sr. No.	Student Name	Enrollment No.	DEB Unique ID	Govt. Identifier Number	Gender	Course Name
1	KAMRATA LAL CHAUDHARY	VGU240NW2HAAM017	042501911440	9242417	Male	MASTER OF ARTS (ENGLISH)
2	MOHAMMAD SAHIL KHAN	VGU240NW2HAAM018	042501911440	412542274	Male	MASTER OF ARTS (ENGLISH)
3	Gurita Mukherjee Jaisankar	VGU240NW2HRAA019	042501911440	121456789012	Female	BACHELOR OF ARTS (Sanskrit)
4	MD ISMAIL HOSSAIN	VGU240NW3MBA010	042501911440	FAR02640	Male	MASTER OF BUSINESS ADMINISTRATION
5	Jyoti K J	VGU240NW3MBA0056	042501911441	N7326197	Female	MASTER OF SCIENCE (MATHEMATICS)
6	MOHAMMED HANIF KH	VGU240NW3MBA0133	042501911442	G689998	Male	MASTER OF BUSINESS ADMINISTRATION
7	MYMOONA P V	VGU240NW3MBA0133	042501911443	K3640107	Female	MASTER OF BUSINESS ADMINISTRATION

  
Registrar

  
Director



8	DEEP HARESHKUMA B SONI	VGU240NW200A0068	042501911454	72049246	Male	BACHELOR OF BUSINESS ADMINISTRATION
9	SAMITA RISTA	VGU240NW200A0069	042501911455	74100637	Female	BACHELOR OF BUSINESS ADMINISTRATION
10	ANUP	VGU240NW200A0070	042501911456	72040731	Female	BACHELOR OF BUSINESS ADMINISTRATION
11	MANJULI OMAN	VGU240NW200A0071	042501911458	70122622	Female	BACHELOR OF COMPUTER APPLICATIONS

**Part – IX: Grievance Redressal Mechanism**

**9.1 Compliance status of ‘Grievance Redressal Mechanism’ – As per Annexure – X of UGC (ODL Programmes and Online Programmes) Regulations, 2023**

*HEI shall narrate the mechanism put in place along with brief details of grievances received and action taken thereon. Also mention how the learners have been made aware about the mechanism.*

UIC has proactively established both the framework and a dedicated committee to meticulously document all grievances. This comprehensive record will encompass the specifics of each complaint, its corresponding receipt date, as well as the subsequent steps taken to effectively address the source at hand. This repository of grievances will undergo consistent updates and remain accessible for thorough scrutiny by the designated committee. Despite this meticulous setup, it is noteworthy that no complaints have been lodged during the first semester in session 2023-24.

To ensure that learners are aware of the grievance redressal mechanism, UIC communicates this information through various channels like the student handbook, as the UIC socially and through regular notices etc. UIC conducts awareness campaigns to educate learners on the grievance redressal mechanism and encourage them to come forward with any grievances they may have. This can be done through orientation sessions, workshops and other interactive sessions. Following is the composition of CGL for the session 2023-24:

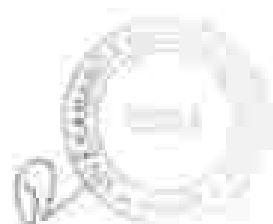
- I. Prof. H.C. Mishra, Principal, Associate Dean, FRAS- Co-ordinator
  - II. Dr. Prasad Kumar, Doctor- Member
  - III. Mr. Satish Kumar, ADM- Member
  - IV. Mr. Manish Gahrya, Hostel Warden- Member
  - V. Mr. Sanyal Bhadrang, Section Officer- Member
  - VI. Mr. Prasenjit Verma, Asst. Registrar- Member
  - VII. Mr. Deepak Mishra, Dy. Registrar- Member Secretary
- (Also Refer Annexure 9.1)

**9.2 Details of Grievances received**

Numbers of Grievance Received	Numbers of Grievance Resolved
NIL	NIL

For Verification: 

Centre for Distance and Online Education UIC  
Approved & Issued: 



**5.3 Complaint Handling Mechanism**

HEI shall mention the mechanism adopted for Complaints Handling Mechanism as per Regulation. Also, mention details of Hostel Officers.

Viswakarma Global University (VGI) has a grievance redressal mechanism in place to address the grievances of its students. The mechanism is well-defined, transparent and accessible to all students.

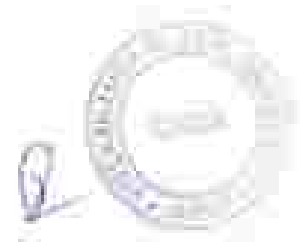
Complaint handling mechanism as specified by UGC is available on website

**5.4 Details of Complaints received from UGC (DIO)**

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days?
	Nil	Yes/No

Signature of the Head of Institution  


Office for Grievance Redressal  
 Arvind Kumar Singh  
 Officer



**Part – X: Innovative and Best Practices**

**10.1 Innovations introduced during academic year**

- Start of the ar digital skills for development of Video Series and live sessions.
- Introduce the User-Friendly Learning Management System (LMS) - Interface-Web-Based as well as convenient to operate through mobile also for accessing the learning material at any time and anywhere to promote self-paced learning.

**10.2 Best Practices of the HEI**

- Promotion and facilitation of the Entrepreneurial ecosystem
- Developing towards a sustainable and a self-sufficient campus
- Feedback mechanism is placed for development of self-learning material quality check of development content (Annexure-2.1.2.a.1)
- Curriculum design-Learner-Centric-Online-Instructional-material-by-outcome-based-education-model-filling-industrial-requirements-and-meeting-Global-Standards (Annexure-2.1.2.a.2)
- Strong Faculty Support System - Through the ticket system & call me to one polling at social media communication with learner support team.

**10.3 Details of Job Fairs conducted by the HEI**

Though Center of Distance and Online Education (CDOE) has just completed three semesters of online learning in VGU but in CDOE, we are committed for the skills enhancement and career development of our learners and to attain this target, departments closely work with Training and Placement Cell of the university to conduct soft skills sessions and guide and assist these CDOE learners to get internship and placement assistance. This year we have conducted a mega job fair for our students on 08 Jan 2023 at RJC center, Gopur.

Sample Link: <https://www.vignansarathi.ac.in/2023/01/08/1564/Students/JobFair>

**10.4 Success Stories of students of Online mode of the HEI**

The first batch of the MBA program graduate in December 2023. The CDOE department is providing opportunities for better placements. The students are satisfied with the opportunities provided to them.

**10.5 Initiatives taken towards conversion of e-NCM into Regional Languages**

Our University has already started the implementation of NSEP/NCM in sequential phases and CDOE department is also in starting phase to develop manuscript of AY and live sessions and e-learning material in regional languages with the help of AI tools in LMS.

**10.6 Number of students placed through Campus Placements**

NA

**10.7 Details of Alumni Cell and its activity**

NA

**10.8 Any other Information**

Nil

Vignansarathi Global University  
 Gopur  
 Registrar

Centre for Distance and Online Education (CDOE)  
 Pravin Kumar, Head  
 Gopur



